

## Do You Need Windows Vista?

If you have a PC with Windows XP installed, and it works well enough for what you want to do, leave it alone. Keep your Windows XP machine updated with the latest security patches.

Some programs that Microsoft created for Vista run just fine on Windows XP. Windows Defender, the antispyware product, works on XP. Vista's initial version of Windows Media Player, WMP 11, runs rings around its earlier incarnation, as does Internet Explorer 7 -- but you can run both on Windows XP.

If the computer you have only supports Vista Home Basic (probably because of an older video card), don't bother with Vista; stick with Windows XP. You won't see much benefit.

If you want to take advantage of the many, manifest, and truly compelling goodies in Vista, you could consider upgrading in the following cases:

If you own a fairly modern PC (say, an Intel Pentium 4 running at 1.8 GHz or so, or an AMD Opteron 144 or higher), with several hundred megabytes of free disk space and 1GB of memory.

If your video card can handle the load. Many laptops simply can't run Vista, and video upgrades are too expensive -- or just plain impossible.

Don't upgrade to Vista unless you have enough video power to drive the Aero Glass interface. For most Windows XP users, that's the crucial upgrade decision point: The video card represents the biggest -- and costliest -- hurdle.

Discover Vista's features in the Windows Vista All-in-One Desk Reference For Dummies, by Woody Leonhard.

## Spring is coming



## Security Notice!

**As the Internet becomes more widely used the risk of identity theft also increases. It is important to note that ISOCNET will never contact you by email and solicit information. This includes asking for usernames, passwords, social security numbers, etc. Also, ISOCNET will never contact you requesting you install special software on your computer or website. If you encounter what you believe to be malicious activity please contact us immediately at 859-525-8730, option 3. Taking these and other precautions will ensure you, your family and your business have an enjoyable online experience.**

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## Setting a New Standard Column Width in Excel 2007

In Excel, you can use the Standard Width command to set all the columns in a worksheet to a new uniform width. To do so, simply click the Format button in the Cells group on the Home tab of the Ribbon and then click Standard Width on the drop-down menu. Doing this opens the Standard Width dialog box. Here, you can replace the default 8.43 characters in the Standard Column Width text box with your new width (in characters), and then click OK or press Enter.

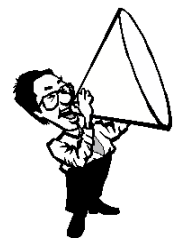


Note that when you set a new standard width for the columns of your worksheet, this new width doesn't affect any columns whose width you've previously adjusted either with AutoFit or in the Column Width dialog box.

For all you need to know on Excel 2007, check out Microsoft Office Excel 2007 All-in-One Desk Reference For Dummies, by Greg Harvey PhD.

## ISOCNET Customers say it best:

I must compliment your tech department for their patience and professional attitude. The people I dealt with were pleasant to me and very patient with my lack of technical knowledge.



Suzi

## Skip a Recurring Outlook Task

When you need to skip a single occurrence of a recurring task in Outlook 2003, you don't have to change the recurrence pattern of the task forever. All you need to do is skip the occurrence you want to skip and leave the rest alone.

To skip a recurring task, follow these steps:

1. **Click the Tasks button in the Navigation Pane (or press Ctrl+4).** - Your list of tasks appears.
2. **Click the words "Simple List" in the Current View section of the Navigation Pane.** - It doesn't matter which view you use, as long as you can see the name of the task you want to skip.
3. **Double-click the name of the task you want to change.** - The Task form appears.
4. **Choose Actions, Skip Occurrence.** - The due date changes to the date of the next scheduled occurrence.
5. **Click Save and Close.**

Your task remains in the list with the new scheduled occurrence date showing.

For more information like this, get a copy of Outlook 2003 For Dummies, by Bill Dyszel.

## Saving Multiple Word Documents

To save a multitude of Word documents all at once, you can switch to each window and incant the File, Save command. Or you can be sneaky and do the following.

1. Press and hold the Shift key -- either one.
2. Choose File, Save All.

Normally, you choose the Save item. But if you press the Shift key before choosing the File menu, it magically becomes the Save All menu item.

There is no prompting (unless the documents hasn't been saved yet), and no wait-and-see. Everything is just saved to disk as fast as your PC can handle it.

For more information like this, get a copy of Word 2002 For Dummies, by Dan Gookin.

## The Nuts and Bolts of MySpace

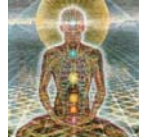
MySpace is a one-stop shop for a lot of services offered on other Web sites. After you get signed up at MySpace, you have access to many tools -- such as these:

- **Web building:** At its foundation, the MySpace service is a basic Web building tool that lets you create your own site and customize it to your liking. Rather than having to start from scratch with HTML or Web building software, you just fill in the blanks at MySpace to create your page.
- **Online photo album:** Along with your profile picture that appears on your MySpace profile page, you can upload other photos that are viewable by other MySpace members (or, if you choose, by your friends only).
- **Blog:** MySpace provides a built in tool for starting your own Web diary. MySpace allows you to make your blog publicly viewable or viewable only to a select audience. You can even mark individual entries as private if you wish.
- **Video hosting:** MySpace added a tool for hosting and sharing short video clips.

For more, check out MySpace For Dummies, by Ryan Hupfer, Mitch Maxson, and Ryan Williams.

## Wisdom to Live by:

Keep away from people who try to belittle your ambitions. Small people always do that, but the really great make you feel that you, too, can become great.



Mark Twain

A well informed employee is the best salesperson a company can have.

Edwin J. Thomas

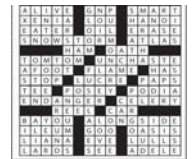
The best career advise given to the young is, "Find out what you like doing best and get someone to pay you for doing it."

Katherine Whitehorn

## Your Word for Today

**Phishing (fish-ing)**

**a.k.a. carding or brand spoofing or hoax e-mail**



An online scam in which the perpetrator sends out a large number of legitimate looking e-mails that appear to come from respected companies (such as Citibank, eBay, PayPal, MSN, Amazon.com, Yahoo, BestBuy, AOL, etc.) with the intent of "fishing" for personal and financial information from the recipient. These e-mails are falsely claiming to be the respected company who needs the user's information to update their files, when in fact, it is an attempt to scam the user into surrendering private information that will later be used for identity theft.

Taken from NetLingo.com

